

Fees and Financial Information 2020-2021

The revised Fee Structure is effective from January 2021 and will apply for the spring and summer terms 2021

This document sets out the fees and charges applicable to all children attending Cambridge Steiner School for the spring and summer term 2021.

APPLICATION CHARGES

All new applications incur the following costs:

| | |
|---|---------------------|
| Administration Fee - paid with application form Non-Refundable | £60 per application |
| Deposit - paid on receipt of admittance letter. Refundable on leaving the School (unless there are any fees / expenses outstanding). | £500 per child |

KINDERGARTEN

Our Early Childhood setting provides flexible educational provision for children from birth to 6 years of age.

This includes:

- Parent and Child/Baby Groups for children from birth to 2 or 3 years of age.
- Buttercups Kindergarten for children from 2 years of age.
- Elderflower/Rosebud Kindergarten provision for children aged 3 - 6.

Buttercups Kindergarten

Sessions run from 8.30am to 3.00pm Monday to Thursday, with an optional 1pm pick up for children below statutory school age (no reduction in daily 'fixed' fee). Parents can enrol their child for the Garden Outdoor Day on Fridays as well as Late Afternoon provision (see Fee Tables below).

Elderflower/Rosebud Kindergarten

Children are expected to attend for a minimum of 4 consecutive days, 8:30am-3pm, with a choice to attend either:

- Monday to Thursday, which includes the Woodland Day, or
- Tuesday to Friday which includes the Garden Outdoor Day or
- Attendance for 5 full days in Kindergarten (including the Woodland Day and Garden Outdoor Day)

| | | | |
|------------------------------------|--------|--------------------|--------|
| Fixed Fee 8:30-3pm - 4 Days | £2,349 | Yearly Fee: | £7,047 |
| Attendance for 5 days | £2,936 | Yearly Fee: | £8,808 |

EXTENDED AFTERNOON CARE SESSION - TBC

For children between the ages of 2 and 6

Sessions are from 3.00pm to 5.00pm and children may attend from 2 - 3 afternoons per week (Tuesday to Thursday).

| Termly Fees | | | |
|--------------------------------------|------------------------------|----------|----------|
| | Late Afternoons 3-5pm | | |
| | 0 | 2 | 3 |
| Fixed Fee 8:30-3pm 4 Days | £2,349 | £2,844 | £3,064 |
| Attendance for 5 days | £2,936 | £3,431 | £3,651 |

EARLY YEARS FUNDING (EYF)

Children between the ages three and five attending Kindergarten are entitled to claim Early Years Funding for up to 15 hours per week, which the school claims on behalf of the child. This funding pays for a proportion of the fees. Hours above the 15 funded EYF hours are charged at the standard rate per hour.

Funding is allocated from the term after a child turns three until the end of the term during which they turn five. Please consult the Local Authority website for further details. The final decision of eligibility will rest with the Local Authority. Please note that the hours claimed for EYF funding are set at the beginning of each term and the hours claimed cannot be changed during a term.

The 15 hours early years funding is available between the following hours: 8.30am – 11:30am, Monday – Friday. The amount of Early Years funding the school gets from the local authority per hour does not cover the real hourly cost and therefore we rely heavily on donations to cover the shortfall. If your child is accessing Early Years funding, please

consider making a regular donation. Gift Aid form and information about how to make a donation can be found [HERE](#).

A separate document is available on request with more details regarding Early Years Funding.

PARENT AND CHILD/BABY GROUPS – SNOWDROPS AND SEEDLINGS

For parents (including expectant parents) and children from birth to 2 ½ yrs

Snowdrops (Parent & Child) sessions run Mondays-Thursdays 9.30-11.30am. Seedlings (Parent & Baby) is Fridays 9.30-11am. Parents can choose to attend one or a combination of sessions. For more details regarding different sessions and a booking form, please email or call the school. We can arrange for you to talk to the group leader and/or attend a free taster session.

| | |
|-------------------------|---------------|
| Half Termly fee: | £42.50 (P&C)* |
| | £30.00 (P&B) |

* Fees are payable in advance. *(Refunds cannot be made for sessions missed)*

LOWER SCHOOL – CLASSES 1 TO 8

Children aged from rising 6 to 14 years.

Classes run from 8.30am to 3.00pm Monday to Friday.

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|--------------------|--------|--------------------|--------|
| Termly fee: | £3,026 | Yearly Fee: | £9,078 |
|--------------------|--------|--------------------|--------|

GENERAL INFORMATION

SCHOOL LUNCHES

The kindergarten sessions, both morning and afternoon, include the cost of a healthy snack and any baking materials. Fully organic and vegetarian lunches are provided in Kindergarten for an additional cost of £2.50 per day.

Lunches are pre-booked on a termly basis (rebates are not given for periods of absence or for changes made after the start of the term).

We offer a seasonal, organic vegetarian hot lunch for lower school pupils at a cost of £2.85 per day.

Lunches are pre-booked on a termly basis (rebates are not given for periods of absence or for changes made after the start of the term).

ADDITIONAL COSTS

There are charges for individual educational items such as recorders, the cost of school trips and/or travel costs for additional school outings. Parents are notified in advance.

SIBLING DISCOUNTS

These are available for all children, at the rate of 20% for the youngest child(ren) enrolled in the School. Sibling discounts do not apply to those already in receipt of another (higher level) discount or those who take up the free 15 hours childcare entitlement.

BURSARIES

The school considers applications for fee discounts through our Bursary Scheme, which is based on an evidence-based means test and subject to availability. Families who are unable to meet the required fees can apply to the Community Bursary Fund. Please see our website for further details and a downloadable copy of the Application Form and our Bursary Policy.

PAYMENT OF ACCOUNTS

Payments can be made by standing order, bank transfer or through your employer's salary sacrifice scheme (salary sacrifice schemes can be used until your child is of compulsory school age). Fees are invoiced before the start of each term and are payable in full within 21 days. The method of payment must be agreed with the Finance Officer in advance of the term/year start date.

Please note: All fees are reviewed annually and therefore financial agreements will be valid for the current school academic year.

TERMS AND CONDITIONS

Please note: once we have offered and you have accepted a place for your child at Cambridge Steiner School, that place has then *been reserved for your child*. Therefore, you will be required to pay ALL fees relating to that place for the term. There are no reduced fees for any settling in period in Kindergarten, or a late start to the term in Lower School.

If you need to defer the place, we will need a half term's notice in writing.

CHILDCARE VOUCHERS

We are able to accept Childcare Vouchers provided by some employers for children aged up to 5. **Vouchers cannot be accepted once the child reaches compulsory school age.** Please note that in accordance with HM Revenue and Customs guidelines, compulsory education starts from the term after a child reaches age 5. Prior to that the "education" is deemed to be childcare.

LATE OR NON PAYMENT OF FEES

Interest on unpaid fees will accumulate at 5% over the Bank of England interest rate. Please see our '**Non-payment of fees policy**' for more information on how the school approaches late fee payment.

Important Note: Voluntary withdrawal of a child from either Kindergarten or the Lower School, after formal acceptance has been confirmed and the contract is signed, is subject to **one full half term's notice** (notice given on or before the first day of a half-term and

expiring at the end of that half-term) or one full half-term's fees in lieu of notice being payable. This is the case whether withdrawal should take place mid-term or at the end of an academic year.

DONATIONS

Cambridge Steiner School is an independent school that relies solely on parental input and contributions (financial and otherwise) for its financial and environmental wellbeing. The school strongly encourages parents to make additional financial contributions above the prescribed 'fees' wherever possible, towards the provision of educational resources and bursaries. These are best made as 'Gift aid' donations.

Gifts of this nature, both small and large, are invaluable to us as they enable us to provide a better teaching and learning environment for our children, as well as allowing us to maintain a bursary system. Our ability to keep our fees low and access to a Steiner education as broad as possible relies to a large extent on the generosity of those parents who are able to make donations of this kind. If you are able to make a donation, please contact reception for a Gift Aid form, or you can find one on our website. Thank you.

PARENTAL INVOLVEMENT

Parents are always welcome to take an active role within the school. During the year we organise various events which you are invited to. We run parents evenings each term, which gives you the opportunity to discuss your child's progress with their teacher. We also organise fundraising events such as an Advent Fair, Barn Dance or May Fair. The school is governed by a group of trustees and we are always looking for new members to join in.

Parental involvement is also vital for your child's learning and development as you are the prime educators and know what your child's interests are and their preferred learning style.

CONTACT

The fees will be confirmed in advance of your child(ren) starting at the school, but if you would like assistance in calculating the expected fees or if you have any other questions, please contact Andrea Jarvis, Finance Officer or email finance@cambridge-steiner-school.co.uk.