

## **Covid-19 Prevention and Protection Plan (based on government guidelines)**

### Preventing the spread of infection

- **Regular handwashing** and **regular reminders** – stop lessons earlier or send groups to your class sink if necessary.
- Tissues readily available in every room and area of the school – and a bin
- **Catch it. Bin it Kill it!** Pupils to wash hands in class after a cough or sneeze.
- Regular deep cleaning of key areas – doors, handles, toilets, sinks, keyboards,
- Label pupil pens and pencils were appropriate
- Staff to use only their own stationary – be self-aware.

### If someone becomes unwell who we believe has been exposed through travel to a high risk area or had contact with a confirmed case:

- Question parents as to where they have travelled
- Ring NHS 111 or 999 in an emergency
- Sit them in a safe place, isolated behind a shut door if possible, until collected. Windows open for ventilation. Access to separate toilet. Tissues available and bin – Catch it. Kill it. Bin it. Room to be deep cleaned once they leave.

### If a member of staff or current pupil is suspected of contracting C-19:

- Await results
- Waste, including tissues, linked to the suspected case to be double bagged and stored – next door to boiler room – currently unused space. Await further instruction from Health Protection Team if test returns positive.
- All surfaces that the suspected case has come into contact with must be deep cleaned using disposable cloths.
- If there is a suspected case, the school will be closed for a 2 day deep clean.
- 2 day's work to be sent home (to include a range of tasks and activities, including maths/English, reading, art/craft, movement)
- On return to school the following measures will be put in place to avoid large gatherings;
  - No assemblies
  - No gatherings in communal spaces e.g. Hall
  - Staggered break times – classes remain separate
  - Trips cancelled
  - Possible staggered start and close of day procedures. Access via usual entry and exit points.
  - All classroom surfaces completely cleared at the end of the day

### If someone has a confirmed case of C-19 (a pupil or member of staff **from our school**):

Setting will be contacted by local health protection team and advice will be given – to discuss the case; identify people who have been in contact with the infected individual; advise on any actions and precautions that should be taken; and

undertake a risk assessment of the school (this will help decide whether to close the school, which won't be necessary in most cases).

- Extended 14 day closure.
- Deep clean
- Pupils provided with extended work via email correspondence with parents (to include a range of tasks and activities, including maths/English, reading, art/craft, movement)

If someone has been in contact with a confirmed case out of school (face to face/cleaned up bodily fluid/living in same household/close proximity for 15 minutes):

- Whole family to self-isolate at home for 14 days
- Will be followed up by health protection team